saneware

Your solution for operational integration management (BEM).

**developed for
BEM managers**

**legally compliant acc.
to german §167 SGB IX**

**digital &
process oriented**

**transparent &
proactiv**

**standardised &
customisable**

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Our software guides you safely through the BEM process

Automatic identification
Using an interface to your payroll system, the BEM software automatically identifies all BEM cases starting from the 42nd day of sickness absence. From the moment of identification, all entries and changes are logged securely for auditing purposes.

Sending invitations
The initial letter is automatically generated based on your individual templates. The invitation to the BEM conversation can be sent by post or email. If the employee does not respond, the digital assistant sends a reminder for the second letter to be sent.

Processing feedback
The employee's response is processed digitally. If the offer is rejected, the correspondence is securely archived in the BEM file. Once participation is confirmed, the digital assistant guides through all further steps of the BEM process and supports the case managers.

Involving stakeholders & scheduling
Stakeholders can be involved in a BEM case at any time. Planned appointments are also displayed in the BEM software through integration with your calendar. During scheduling, the stakeholders of the case are automatically suggested as participants.

Action planning & evaluation
During BEM conversations, various actions can be planned and recorded from an individually configurable catalog. The agreed BEM measures are later listed in the created conversation protocol.

Conclusion of BEM incl. key figure evaluation
Upon conclusion of a BEM process, an individual closing protocol is generated, which can be signed by all parties. In the final step, the key figures of the completed case can be compared with the company and industry average.

The principles of our software architecture

Comprehensive documentation
From the identification of the case onwards, all processes in the system are documented transparently and clearly as a history. Inputs and changes are logged securely and in a way that cannot be altered.

Secure BEM-specific roles and rights concept
Saneware BEM uses a role and rights concept tailored to the process and specific requirements. This allows our customers to quickly and securely put the software into operation.

High flexibility
Many of the software's standards can be customized as needed. If you want to use your own correspondence or have individual deadlines for identifying cases or reminders in the digital assistant.

Modern ergonomics
Our users are guided through a dashboard and a digital assistant. Upcoming tasks are always in view at a glance and easy to manage.

Strong reporting
Our key performance indicator system always provides you with a transparent overview of the status of your operational reintegration management in real time. Identify the need for action early and check the resources used.

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Basic modules - Digital & efficient health management

BEM software

The Saneware „BEM software" supports the processes and logging obligations of operational integration management (**BEM** for short) in accordance with german law.

Reduce your workload with automatic identification, generated cover letters, action & task planning and many other functions. Benefit from audit compliance and a digital BEM file.

OHM dashboard

The the OHM dashboard displays up-to-date graphics about the employee health of your company. In addition to health rate, absenteeism, duration of illnesses, and age structures, you will receive many other KPIs broken down individually by location, client or cost center.

Additional modules

Printing service

With the optional „Printing Service" module, BEM case documents can be sent by post through an external service provider. The data protection compliant and time-saving solution relieves the BEM staff and optimizes the process flow.

Executives OHM Dashboard

Our executive dashboard provides them with an insight into the health rates of their area of responsibility in a data-protection-compliant manner. In addition to meaningful key figures and graphics, a company comparison is displayed.

Who we are

Founded in 2019 as a joint venture of the companies Akubu UG and greenHR GmbH. This combines expertise in the development of modern software and secure specialist knowledge from the HR sector to form an agile young company with a clear focus.

Our home is in Osnabrück / Lower Saxony. Here we feel storm-proof and earthy. Hanseatic honesty and commitment. In Paderborn we feel the tradition and spirit of a renowned IT location as well as a lot of fresh and young wind.

Our goal is to develop the best integrated software for occupational health management on the German market. Uncompromising and technically state-of-the-art. Our customers are passionate about health, and we want to provide them with a universal tool with which they can work confidently and efficiently every day.
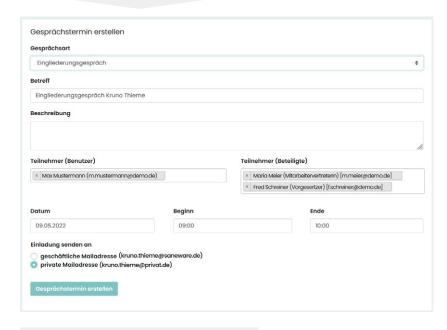
Insights into our BEM software

Exactly:
The history of the BEM case

Simple:
Create and distribute appointments

BEM-Fall Historie

Eingliederungsgespräch
07.07.2022 11:01 von Wolf Kraus

Gespräch geplant: 11.07.2022 09:30 - 10:30

Informationsgespräch protokolliert
07.07.2022 10:58 von Wolf Kraus

Eingliederungsgespräch gewünscht

Protokoll

Informationsgespräch
16.05.2022 - 16:05 Uhr von Wolf Kraus

Gespräch geplant: 07.07.2022 10:00 - 11:00

16.05.2022 - 16:05 Uhr von Wolf Kraus

Kontaktdaten für Mitarbeiter geändert
E-Mail: Alwine.Cortez@privat.de
Telefon:

Erstschreiben verschickt
13.05.2022 - 12:27 von Wolf Kraus

Das erste BEM Schreiben wurde versendet

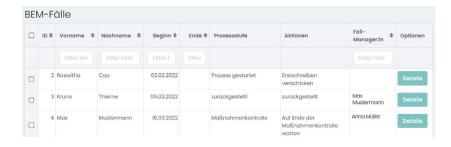**Prozess gestartet (Vom Prozess identifiziert)**
12.05.2022 - 13:05 Uhr

Details zum Mitarbeiter

Gesprächstermin erstellen

Gesprächsart

Eingliederungsgespräch

Betreff

Eingliederungsgespräch Kruno Thieme

Beschreibung

Teilnehmer (Benutzer)

× Max Mustermann (m.mustermann@demo.de)

Teilnehmer (Beteiligte)

× Maria Meier (Mitarbeitervertreter:In) [m.meier@demo.de]
× Fred Schreiner (Vorgesertzer) [f.schreiner@demo.de]

Datum | **Beginn** | **Ende**
09.05.2022 | 09:00 | 10:00

Einladung senden an
○ geschäftliche Mailadresse (kruno.thieme@saneware.de)
● private Mailadresse (kruno.thieme@privat.de)

Gesprächstermin erstellen

Clearly arranged:
All BEM cases up to date

BEM-Fälle

	ID	Vorname	Nachname	Beginn	Ende	Prozessstufe	Aktionen	Fall-Manager:In	Optionen
		Filter Feld	Filter Feld	Filter F	Filter			Filter Feld	
☐	2	Roswitha	Cao	02.02.2022		Prozess gestartet	Erstschreiben verschicken		Details
☐	3	Kruno	Thieme	09.03.2022		zurückgestellt	zurückgestellt	Max Mustermann	Details
☐	4	Max	Mustermann	16.03.2022		Maßnahmenkontrolle	Auf Ende der Maßnahmenkontrolle warten	Anna Müller	Details

Flexible:
Individual modification of the standard texts

Template Erstanschreiben

Normal ▾ B I U 🖼 </> 🔗

Hallo {{ $firstname }},
in den vergangenen zwölf Monaten warst Du länger als 42 Kalendertage arbeitsunfähig. Im Rahmen des betrieblichen Eingliederungsmanagements möchten wir gemeinsam mit Dir nach Wegen suchen, die Arbeitsunfähigkeit schneller zu überwinden, eine erneute Arbeitsunfähigkeit zu verhindern, mögliche Behinderungen und chronischen Erkrankungen vorzubeugen und die Leistungsfähigkeit an Deinem Arbeitsplatz dauerhaft zu sichern.

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Optimal preparation for your internal software pitch

Management board

1. With the use of the BEM software, the manual effort for the BEM specialists can be significantly reduced. This saves you time and money.

2. The software enables legal certainty through the digital and audit-proof workflow.

3. Processes and history are secured in the software. Even in the event of staff shortages or absences, the smooth running of the process can be ensured.

User

1. The software is easy to use. Extensive manuals, support and update descriptions are available for you at any time.

2. The software can be flexibly adapted to your processes. If you need additional adaptations, we will be happy to take them on board and implement them if necessary. Together we want to make the software better and better.

3. You save time and can concentrate on the essential things.

Data privacy

1. Our software is operated as a SaaS product in the partner data centre in Germany. There is no transfer to third countries.

2. We ensure data protection by design and default through granular authorisation options.

3. The BEM process is documented in the software. Sensitive data is protected against access and does not fall into the hands of third parties.

IT

1. Our software does not require any resources on your systems and is therefore particularly easy to maintain.

2. If desired, we offer the possibility of an SSO.

3. The data is transferred either via CSV export or via an API. The set-up takes place together in the onboarding.

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Your solution for operational integration management

Your personal contact

Philipp Kochan
Managing Director

I will be happy to advise you!
Make your free enquiry now:

✉ **info@saneware.de**

Our information security for you

The processing of health data places particularly high demands on information security. We are aware of this responsibility. We work exclusively with data centres in Germany and our customers' data is located exclusively in Germany.

Information security management system: TISAX® certification

Saneware Software GmbH successfully completed TISAX® certification in October 2023.

TISAX® „Trusted Information Security Assessment Exchange" is an international information security standard of the automotive industry and is based on the catalogue of the industry standard ISO/IEC 27001.

The results of the certification can be accessed via the TISAX® portal: https://portal.enx.com/

✓ Scope ID: SYZ64C
✓ Assessment ID: AXWTF7-3

Data security

The aim of data security is to ensure the confidentiality, integrity and availability of data. Confidentiality means that data can only be accessed by authorised persons. Integrity, which stands for the integrity of data against manipulation as well as technical defects, is also important for data security. Finally, availability means that existing data can also be used if necessary. We guarantee you data security through the consistent implementation of the General Data Protection Regulation (GDPR).

Data protection

Rights and obligations regarding the collection, processing and storage of personal data in general and health data in particular are governed by the General Data Protection Regulation. Naturally, guaranteed compliance with this set of rules is particularly important to us. Right from the programming stage, we have data protection officers on the development team to ensure unrestricted data protection right from the initial coding stage („protection by design"). A standardised rights and roles concept also enables our customers to guarantee complete data protection for internal users („protection by default").

Information security of the data centre:

Location:	Germany, Classification: Tier 3
Operator certification:	ISO/IEC 27001:2015, IDW PS951, ISAE 3402, ISO 9001, PCI:DSS
Security:	Video surveillance, access control, 24/7 staff on site
	Optical/thermal fire detectors on two levels